

CROPREDY PARISH COUNCIL

E-mail: clerk@croppedyparishcouncil.gov.uk

The councillors are summoned to a Meeting of the Parish Council to be held on **Monday 8th June 2026 at 7pm at The Sports & Social Club, Cropredy.**

AGENDA

17) Apologies

18) Declaration of interests on items on the agenda (Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of this agenda).

19) Co-option of new councillors

20) To approve the minutes of the meeting held on 11.05.2026

21) Outstanding matters/actions from previous meetings

- a) Update regarding any items from the last meeting not included on the agenda

22) Public Forum (Members of the public are welcome to give their views on items on the agenda before the Parish Council (PC) make decisions on those items. Other issues can be raised under this item but decisions cannot be made on any item not on the agenda, therefore items raised that require a decision will be placed on the next agenda).

23) Annual Governance and Accountability Return 2025/26

- a) To receive the Internal Auditor's Report for 25/26
b) To appoint an Internal Auditor for the 26/27 financial year
c) To complete and approve for signature the AGAR Annual Governance Statement for 25/26
d) To approve for signing the AGAR Accounting Statements for 25/26
e) To confirm the dates for the Notice of Public Rights for the 25/26 Financial Year – Monday 15th June to Friday 24th July 2026

24) Finance

- a) Proposal to remove David Best from the Bank Mandate, and add on the new Clerk
b) To note and approve the following payments and receipts:

Payments made since last meeting using delegated powers:

01.04.26	Scribe	INV-17654	Accounts software	£43.20
22.04.26	ICCM	5112/2026/27	Annual membership	£110.00
22.04.26	T Johnson		Gift for outgoing clerk	£53.75
22.04.26	D Knight		Fuel for mower	£28.65
23.04.26	Staff costs		Staff costs March	£438.35
23.04.26	Cropredy Village Hall		Hall hire for Fairport Ticket Sales	£144.00
23.04.26	Andrew Baxter Ltd	INV-15311	Church wall surveying	£2,880.00
23.04.26	Tree Safe	1834	Tree work and soil testing	£822.00
23.04.26	G Wheeler		Mower servicing	£1,074.70
23.04.26	HMRC		Tax March	£103.00
23.04.26	CDC	20032688	Lease playing field	£265.00
23.04.26	CDC	20033125	Half yearly chg dog waste bin emptying	£633.20
23.04.26	Zurich	554850735	Annual parish insurance	£3,003.57
23.04.26	Community First Oxon		Annual membership	£55.00

23.04.26	Allerton	39941	Servicing S&SC	£350.82
23.04.26	S Bull	160	Installation of dog waste bin	£30.00
30.04.26	Unity Bank		Account fee	£7.00
01.05.26	Scribe	INV-17987	Accounts software	£43.20
11.05.26	HMRC		Tax April	£103.00
11.05.26	D Knight		Trimmer line for strimmer and gift for retiring cllr	£98.00
11.05.26	Staff costs		Staff costs April	£438.35

Receipts:

14.04.26	CDC	Precept	£7,883.00
20.04.26	HMRC	VAT Refund	£663.71
06.05.26	Humphris	Burial related fee	£130.00
11.05.26	Allotment holder	Allotment fee	£10.00
15.05.26	OCC	Grass cutting grant	£974.67
15.05.26	OCC	TBC	£1,000.00
26.05.26	Edd Frost & Daughters	Burial related fee	£524.00

Invoices to be paid:

Staff costs	Staff costs May	£438.35
Stansgate Planning	Planning report	£1,420.00
Scribe	Accounts software	£43.20
Debbie Pitt	Internal Audit 25-26	£100.00

25) To receive the report from the Speedwatch Group and consider their proposal to request a reduction in the speed limit on the Williams Scot Road to 40mph

26) Reports from Working Groups

- a) Village Maintenance & Improvement
- b) Transport, Traffic, & Street Lighting
- c) Village Emergency Plan, Crime Prevention, and Environment
- d) Parish Council use of Internet and Social Media
- e) Social & Entertainment
- f) Planning & Climate Change

27) Planning applications received - None

Planning decisions received – None

28) County Councillor's Report

29) District Councillor's Report

30) Sports & Social Club – To consider request to arrange the repair of 6 fence posts

31) Parish Matters

- a) Update re Church Wall
- b) To consider whether to purchase a defibrillator cabinet to be sited at the school at a cost of £635 + VAT
- c) To consider request from Cropredy Tennis Club for the Parish Council to offer support in relation to the payment for repairs of the Tennis Courts – Total cost £625 + VAT
- d) To agree the arrangements for the sale of tickets for the Fairport weekend

32) Allotments

- a) To agree the process for dealing with uncultivated plots which may result in termination of the allotment tenancy
- b) To consider the possibility of offering to split some allotments into two smaller plots to support those who may be struggling to maintain a full plot, and to allow those on the waiting list to access a plot

33) Information exchange

Date of next meeting – 13th July 2026



Mrs K Buttle
Parish Clerk

3rd June 2026

Notes on declaration of interest:

1. Any Member arriving after the start of the meeting is asked to declare personal interests as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with a knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. In such circumstances the member must withdraw from the meeting room and should inform the Chairman accordingly
3. It is not practicable to offer detailed advice during the meeting on whether a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.